



Lucy Schram
Far West Administrator

Far West Chaperone Check List

Thank you for taking on the position of a Far West Chaperone for the WR JR CHAMPS, AT BOGUS BASIN, MARCH 8-13, 2011. The Far West Board of Directors and the Far West Office thank you for taking the time help insure the safety and quality of the trip for all athletes.

Attached you will find the:

- rooming list
- chaperone list
- coaching roster
- code of conduct and Chaperone Policy and Procedures
- general itinerary for the trip

Upon arrival at the hotel location you will need to check in with the head coach, still to be named. Please introduce yourself, and obtain any specific information regarding team meetings and evening activities that you need to be aware of.

Responsibility of a Chaperone:

- Receive your list of assigned athletes from the Head Chaperone
- Obtain cell phone #'s of your assigned athletes
- Attend all team meetings
- Do bed checks and monitor athletes in the evening (approx. 7-11pm)
- Check in with the Head Chaperone after each evenings bed checks
- Report any problems with athletes to the Head Chaperone

All chaperones are to be available from 7-11pm for assistance with athletes and supervision. Other hours maybe requested by the Head/Assistant Head Coach for this trip, especially in cases of cancelled races or weather holds.

Thank you,

Lucy Schram
Far West Administrator
530.559.4130
lucy@fwskiing.org



FAR WEST DIVISION OF THE UNITED STATES SKI AND SNOWBOARD ASSOCIATION
DBA Far West Skiing Incorporated / A 501, (c), (3) Nonprofit Corporation
Administrative Offices: PO Box 2664, Truckee, Ca 96160
Ph: 530.559.4130/ Fax: 1.866.739.2993
Email: lucy@fwskiing.org / website: www.fwskiing.org / www.ussa.org